

Lake Agassiz Area Service Committee of Narcotics Anonymous
Minutes from July 18th, 2009

July LAASC Meeting

- First Presbyterian Church, 650 2nd Ave. N. Fargo, ND
- Noon on July 18th, 2009

August LAASC Meeting

- First Presbyterian Church, 650 2nd Ave. N. Fargo, ND
- Noon on August 15th, 2009

- Addicts present: Tyler K, Nicole K, Roger S, Frank H, Chris M, Michael F, Kris T, Jason T, Kris O, Molly M, Tricia L, Scott S, Jeff K, Jess H, Chuck B, Scott “Wolf” S, Jay B, Rick M
- 18 Addicts present 10 GSR’s present

Quorum Report and Motion to Accept Quorum

- **Motion:** To approve quorum. **Intent:** To do business. There was 10 GSR’s present at the time of quorum and 10 at voting. -
Maker: Tricia L **Second:** Molly M – **UNANIMOUS. MOTION PASSES**

Approval of Minutes Motions

- **Motion:** To approve minutes with changes “Adding lit bank account to sharing session” **Intent:** Moving on for business
Maker: Molly M **Second:** Jason T - **UNANIMOUS. MOTION PASSES**

Executive Committee Reports
LAASCNA@live.com

LAASC Election Schedule/Terms of Office

<u>Office Held</u>	<u>Scheduled Month of Election</u>	<u>Actual Month of Election</u>	<u>Addict Currently In this position</u>	<u>Where is Subcommittee at?</u>
Treasurer	January	January '09	Tyler K	None
PI Chair	February	July '08	Kris O	1st Tues of Month, Atomic Coffee in Downtown Fargo, 8:00pm
Secretary	March	September '08	Vacant	None
RCM	April (even years)	April '08	Molly M	None
Alt-RCM	April (odd years)	May '09	Jeff G	None
Literature	May	April '09	Tricia L	Thursday’s @ 9:15pm – 3910 25 th Street S, Fargo
Vice Chair	June	July '08	Vacant	None
H&I Chair	July	June '09	Scott S	Every 2 nd and 4 th Sunday at 1pm at Cash Wise Deli @ 1401 33 rd St. SW
Scribe	August	August '08	Robin V	None
Activities Chair	October	January '09	Kris T	Thursday’s @ 6:00 pm @ Cash Wise Deli @ 1401 33 rd St SW
Parliamentarian	November	April '09	Jason T	None
LAASC Chair	December	May '09	Nicole K	Noon 3rd Sat of Month, normally at 1 st Pres. Church, Fargo

Chair: present w/verbal report

Greetings Fellow Addicts,

Our LAASC executive positions have been updated with World Services. Also, our new guidelines, format and meeting list have been emailed to the UMRNA Webmaster to be posted on the website: UMRNA.COM

If you have any topics you would like added to the sharing session please email to LAASCNA@live.com

In grateful service,

Nicole K.

Vice-Chair: present w/written report

To The LAASC

I resign my position as vice chair since it is the end of my term. I love you all.

Sincerely,

Jay B

Secretary: open

Public Information Chairperson: present w/verbal report

Activities Chairperson: present w/written report

Literature Committee: present w/verbal report

Greetings fellow addicts,

The literature sales are going well. I started off with \$831.55. I made the first order of \$829.91, which is almost gone, and I have already made a second order for \$746.81, which will be here on 7-23-09. We are also doing a workshop @ the NOW Campout. The workshop will be developing some input on the new book being put out by WS. We meet every Thursday after the 8pm meeting @ 3910 25th St S in Fargo.

If you are in need of literature, IP's or key tags call me @ 701-552-2417.

In Grateful Service,

Tricia L

Treasurer: present w/written report
Greeting LAASC (07-17-2009)

Since we fell below our prudent reserve for the 2nd Quarter of 2009, there was no donation made to the region. Instead we provided funds for our Literature Committee.

Date	Category	Check# or Deposit	7th Tradition	Executive	H & I	PI	RCM	Total Of Amount
6/20/2009	Balance as of 6/20/2009	Beginning Balance						\$2,025.16
6/20/2009	GSR Reimbursement	1285		(\$36.00)				(\$36.00)
6/20/2009	GSR Reimbursement	1286		(\$36.00)				(\$36.00)
6/20/2009	GSR Reimbursement	1287		(\$36.00)				(\$36.00)
6/20/2009	Minutes/Paper & Postage	1284		(\$13.70)				(\$13.70)
6/20/2009	Misc./ Ad-Hoc	1288		(\$828.75)				(\$828.75)
6/20/2009	Rent	1283		(\$10.00)				(\$10.00)
6/24/2009		Deposit	\$418.57					\$418.57
6/24/2009	Phone Line	Auto WD				(\$60.44)		(\$60.44)
7/13/2009	Literature	1289			(\$52.79)			(\$52.79)
7/17/2009	Balance as of 7/17/2009	Ending Balance						\$1,370.05
			Balances	\$ (528.34)	\$ 997.21	\$ 1,187.32	\$ 740.00	

©Humbled by Service©
Tyler K

Hospitals and Institutions: present w/verbal report

Hello Recovery Family,

H&I is alive and well in the Lake Agassiz Area of Narcotics Anonymous and meets every 2nd&4th Sunday at 1pm at CashWise Deli at 1401 33rd St SW. Fargo-

As the last part of my term has come to its end as the H&I chair I would like to apologize for my absence at the ASC, as a result of letting recovery work in my life, my life has gotten very busy and Narcotics Anonymous and it's members are very dear to me and I would like to thank this fellowship and this body for letting me serve and having the faith in me for I am who I am because of this program and you. For the last 2 years since the sub-committee was formed we have worked hard and diligently and found that faith and patience are a necessity. We have grown into a fully operational team that has dedicated members to carry the message to the addict who still suffers so they need not feel less than and unworthy.

The 1st annual H&I-PI Learning Day was a huge success and would like to thank all who attended and anyone who went into an institution, jail or halfway house without you this report would not be possible for their would be nothing to report. Thank you to all the speakers who shared their experience in H&I

On another note all the literature has been stamped and the sub-committee would like to make a request to order a stamp with the Area P.O. Box and H&I incorporated to be just one stamp, and oh the phone line # also.

I would like to welcome the new Chair (Scott S) as this is a 1st in a very long time a chair has finished the term and the vice-chair has followed in succession, you will be a great chair with heart and passion and a committed member to our fellowships primary purpose.

This has been very emotional for me to write as I have been given a 2nd chance at life and so i choose to spend my services with the people who loved me when I wasn't able to love myself so thank you and there isn't any other place I would rather be.

All meetings are currently going well-Fergus Falls, Clay Co. Juvenile, Clay Co. Jail, Wellness Speaker Panel, Prairie St. Johns-Cass Co. Jail still being worked on along with Grafton Co. Jail and more to be announced when that time comes.

In Grateful Loving Service,
Wade H.

Regional Conference Member: present w/written report

July 18, 2009 RCM Report

Greetings fellow addicts,

The next RSC (regional service committee) meeting will be held August 1, 2009 at the Stump Lake Campout. There will be a Q and A following the RSC so people can learn more about Regional service. Positions that will be up for election are Secretary, Regional Activities Chairperson, Fellowship Development Chair, Regional Chairperson, and Regional Co-Chairperson. If you are interested in any of the positions please fill out a service resume which are located on the UMRNA website.

The Upper Midwest Regional Activities Committee is actively seeking submissions for next year's Spiritual Refreshment 2010 Banner design. We will be accepting Proposals for the design of the logo, with the intent that it be included on the Event banner as well as any possible merchandise for the event. It is vital that the creator of the submission selected for next year's Spiritual Refreshment will be capable of replicating her/his design in a large-scale banner format. Deadline for submissions is December 31, 2009. Please submit your artwork to UMRNA Activities Committee, P.O. Box #174, Fargo, ND 58107-0174. If you have any questions, feel free to contact the Spiritual Refreshment 2009 chair, Chris C. @ 701-388-4064. Regional Activities meets Mondays at 6:30pm at Cashwise Deli on 13th ave. s. in Fargo. They are planning the Regional Convention, which will be held in Grand Forks, November 6-8, 2009 at the Clarion Hotel in November. There are positions open and lots of planning to do. Go and check it out!

Chapters 1 and 2, and a working outline for Living Clean are out for fellowship review and input until September 15, 2009. You can find the drafts at www.na.org/?ID=Living_Clean_Project and access with the password and user name of WSC2010. You can also submit your input online. WCNA 33 is just around the corner August 20-23, 2009 in Barcelona, Spain.

UPCOMING EVENTS

July 24-26, 2009: Island Gig, RITH Area
July 24-26, 2009 Midwest Zonal Forum, Columbus, Ohio.
July 31-August 2, 2009: Hopefest 5, McGowan Farm, Mankato, MN
July 31-August 3, 2009: Risin for Recovery Campout, Spruce Woods Park, MB
July 31-August #, 2009: Stump Lake Campout: Stump Lake, ND.
August 7-9, 2009: N.O.W. Campout
August 20-23, 2009: WCNA 33 in Barcelona, Spain, Armor sin fronteras (Love without borders)
August 22, 2009: World Unity Day
September 12-14, 2009: Camp Vermilion. Vermilion, MN
April 25-May 1, 2010: World Service Conference 2010

In Grateful Service,

Molly M.

Alternate Regional Conference Member: not present

Group Reports

There were 11 Groups:

1. K.I.S.S – Jeff K – Open positions: No
2. Friday Speaker Meeting – Molly M – Open positions: Secretary – GENERAL Remarks? Chanting at Meetings
3. YPG – Jess H – Open positions: No
4. Serenity NOW! – Jason T – Open positions: No
5. H.O.W. – Chris M – Open positions: No
6. Poop in a Group – Kris O – Open positions: No
7. Break in the Day – Michael F – Open positions: Secretary
8. It's A Good Thing – Scott S – Open positions: Yes
9. Saturday Addicts Meeting – Tricia L – Open positions: No
10. We Do Recover – Chuck B – Open positions: Secretary

Sharing Session Topics from the July ASC

Housekeeping:

Elected Positions

- Vice Chair, Frank H – not elected
- P.I. Chair, Jeff K – not elected
- Secretary, open. No nominations
- Scribe, open – Scott “Wolf” S nominated

Agenda from July ASC: – see motions information on discussion

1. LAASC Web Site Portal – Roger S (see proposal below)
 - o Ad-hoc committee created for “Area Website Development”
 - o Roger S was appointed Ad-hoc committee chair
 - o Committee members needed
2. Literature Committee bank account – *see motion* – Tricia L
3. 10th concept grievance – *see motions* – Molly M
4. Two week deadline – *see motion* – Jason T
 - o Motion to amend deadline – *see motion* – Jeff K
5. Cancellation of monthly ASC – *see motion* – Jason T
6. Update guidelines on a quarterly basis – *see motion* – Kris O
7. Update guidelines electronically each time an update occurs – *see motion* – Jeff K
8. “Secret ballot” motion – *see motion* – Michael F
9. Joining a Zonal Forum (Discussion) – Jason T

Sharing Session Topics for the August ASC

Additional topics may be added and/or the order of topics changed

Housekeeping:

Elected Positions

- Vice Chair, open. No nominations
- P.I. Chair, open. No nominations
- Secretary, open. No nominations
- Scribe, open. Scott “Wolf” S nominated

Agenda for July ASC: – see motions information on discussion

1. Voting at the regional level – Jason T
2. Executive member mileage reimbursement – see motion – Jeff G
3. Literature Committee Guidelines (Discussion) – Trish L
4. Adding Literature Committee checking account to area guidelines (Guideline Change)– see motion – Jeff K
5. Chanting at meetings (Discussion) – Molly M
6. Monthly meeting location (Guideline Change) – see motion – Frank H
7. Elected trusted servants (Guideline Change) – see motion – Frank H
8. Quorum to open the business of the day (Guideline Change) – see motion – Frank H

Motions from July ASC

- **Motion:** Create, as per our guidelines, an ad hoc committee for area website development. – **Intent:** Get it done. – **Made by:** Molly M
Seconded by: Chuck B – **MOTION PASSES**
- **Motion:** To approve Literature Committee to have a bank account. – **Intent:** To be in cooperation with area guidelines. - **Made by:** Tricia L
Seconded by: Frank H – **MOTION PASSES**
- **Motion:** Change order of business to discuss 10th concept grievance. – **Intent:** address the issue. – **Made by:** Molly M
Seconded by: Jess H – **MOTION PASSES**
- **Motion:** That our Chair & Vice Chair attend the NA meeting and formally apologize for our part in the misunderstanding, at their business meeting. – **Intent:** 10th concept grievance. – **Made by:** Jess H **Seconded by:** Molly M – **MOTION PASSES**
- **Motion:** Change line on part 2 quorum to open the “Business of the Day” to include the two week deadline mentioned in other areas of the guidelines, will state “If GSR’S feel assured that all groups/meetings who want minutes have been sent minutes at least two weeks prior to the ASC, a motion may be made in writing to accept quorum.” - **Intent:** Clarify guidelines -**Made by:** Jason T **Seconded by:** Kris O – **MOTION PASSES**
- **Motion:** Move to amend motion to state, “all groups in the area on the meeting list receive minutes.” – **Intent:** To serve all meetings & provide all meetings with most current information – **Made by:** Jeff K **Seconded by:** Frank H – **MOTION WITHDRAWN**
- **Motion:** Change line under cancellation of monthly meeting stating meeting may be cancelled if minutes are not sent on time to *must* be cancelled. Will state “ If the minutes have not gone out to all members at least two weeks before the monthly meeting, the meeting must be cancelled by the Chairperson.”- **Intent:** To clarify Chairperson’s responsibility and to be fair to members who may be driving long distances to attend. - **Made by:** Jason T **Seconded by:** Kris O – **MOTION PASSES**
- **Motion:** Update guidelines on a quarterly basis with all changes that have been voted on by the ASC. - **Intent:** Keep guidelines current. - **Made by:** Kris O **Seconded by:** Brianna A – **MOTION WITHDRAWN**
- **Motion:** Have Jason update guidelines electronically each time an update occurs and print updated guidelines quarterly - **Intent:** None given
Made by: Jeff K **Seconded by:** Tricia L – **MOTION PASSES**
- **Motion:** Remove current wording under part 6: voting and 2. To be replaced by “only elections will be by secret ballot.” 3. All other votes will be made by raising hands – **Intent:** Undo current policy – **Made by:** Michael F **Seconded by:** Frank H – **MOTION FAILED**
- **Motion:** Adjourn meeting w/voting – **Intent:** Close – **Made by:** Roger S **Seconded by:** Michael F – **MOTION APPEALED**
- **Motion:** Appeal closing w/o beefs and bouquets – **Intent:** Close w/beefs and bouquets – **Made by:** Frank H – **MOTION FAILED**

Motions for August ASC

- **Motion:** To allow Executive committee members to receive mileage reimbursement for ASC meetings – **Intent:** In hard times as we are in; to help on the gas cost – **Made by:** Jeff G – **Seconded by:** Cathy S – **SHARING SESSION**

- **Motion:** Update guidelines page 4, in section on checking accounts, adding sentence: “A third account will be added for the use of the Literature Subcommittee.” – **Intent:** To get it done – **Made by:** Jeff K **Seconded by:** Chris M – **SHARING SESSION**

- **Motion:** That the following Section of the Guidelines be updated: **MONTHLY MEETING LOCATION**

- The location and time of each monthly meeting of the Committee must be published two months in advance in the Area Minutes. Any change in the location will be xxx announced two months in advance, as well as in the minutes and every member group must receive a copy of the minutes. If no town places a bid to host the monthly meeting, the default location will be Fargo.

That it be updated by changing the name of the section to read as follows:

MONTHLY MEETING LOCATION AND FORMAT

The following wording will be added to the section:

The attached “**READING AND REVIEW OF FORMAT**” will be the format used for the monthly service meeting. Other committees of the LAASC will adapt this process to meet their needs, but will use a similar approach to extend the serenity of recovery meetings to all our service meetings

Intent: The format we use for our Monthly meeting is not mentioned in the document **LAASC AREA SERVICE GUIDELINES REVISED**. This will remove existing confusion about whether the Format and its use is part of our Area Policies.

Made by: Frank H – **Seconded by:** Scott S – **SHARING SESSION**

- **Motion:**

To remove the following Sections in the Guidelines:

- **ELIGIBILITY STANDARDS FOR ALL ELECTED TRUSTED SERVANTS**
 - To apply for all elected Trusted Servant Positions, except for Scribe, it is suggested that NA members must have at least one-year clean time. The position of Scribe has no clean time requirement. Each applicant will provide a Service Resume for publication in the monthly Minutes at least one month prior to the interview during the Sharing Session and the time of election. The applicant can put whatever information in that resume the individual feels is appropriate.
- **INTERVIEW STANDARDS FOR ALL ELECTED TRUSTED SERVANTS**
 - The goal of the following set of standards is to bring fairness, equality, principles before personalities and an atmosphere of recovery to the election process. Questions will be limited to the member’s ability to perform the position as described in this guide.

To include the following Sections:

- **ELIGIBILITY STANDARDS FOR ALL ELECTED TRUSTED SERVANTS**
 - To apply for all elected Trusted Servant Positions, except for Scribe, NA members must have at least one year clean time. The position of Scribe has no clean time requirement.Each applicant:
 1. Will provide a Service Resume for publication in the monthly Minutes at least one month prior to the interview during the Sharing Session and the time of election. The applicant can put whatever information in that resume the individual feels is appropriate.
 2. Can choose, as well, to use the list of questions NA members are going to be allowed to ask as the basis for their Service Resume. If they want they can simply list each question in their Service Resume and provide a written answer.
 3. Will be given a copy of these Guidelines, a copy of the “Guide to Local Services in Narcotics Anonymous” and any applicable Narcotics Anonymous Service Handbooks. Information put in the Service Resume should be based on the Job description listed in these Guidelines, the Guide, and applicable Service Handbooks.
 4. Will be referred to this section and asked to be prepared to follow the guidelines in this section and in the following section on Interview Standards for all Elected Trusted Servants.
 5. Will be informed that the only questions they can be asked will be from the list provided below. They can decide to provide written answers to the questions for presentation during the interview process or simply be prepared to answer questions verbally.
- **INTERVIEW STANDARDS FOR ALL ELECTED TRUSTED SERVANTS**
 - The goal of the following set of standards is to bring fairness, equality, principles before personalities and an atmosphere of recovery to the election process.
 1. The interview of the candidate will begin with the Leader of the Sharing Session asking the candidate to read and/or review the Service Resume published in the Minutes. No questions or comments from the Leader or others present are allowed.
 2. The applicant will then be asked by the Leader to read the Job Description in these Guidelines and give their understanding of the position and their willingness and qualifications to fulfill each required task. No questions or comments from the Leader or others present are allowed.
 3. The applicant will then be asked to describe their present level of familiarity with these Guidelines, The Guide, applicable Service handbooks and how they plan to continue learning about and practicing the 12 Steps, 12 Traditions and 12 Concepts in the service position. No questions or comments from the Leader or others present are allowed.
 4. When the applicant has finished their presentation described above the Leader will simply go around the room and asked each NA Member present if more information from the applicant is needed. If no additional information is needed the Leader will ask each GSR if they are ready to vote.
 5. Those who need more information can only ask questions. The questions asked must come from the following list. No follow up comments or questions are allowed.
- **INTERVIEW QUESTIONS FOR ALL ELECTED TRUSTED SERVANTS**

- The following questions are the only questions that will be asked of each candidate. The candidate can voluntarily provide a verbal answer to each question, may provide answers in writing if desired or can simply allow LAASC participants to ask questions from this list as desired. No follow up questions will be allowed. Each question can only be asked one time.
- A. Describe the qualities that will allow you to be an effective leader in this position?
- B. What have you done that displays trust?
- C. Please define humility.
- D. How is being asked to serve a humbling experience?
- E. How will you apply the 12 Steps, 12 Traditions and 12 Concepts in this service position to know your assets, liabilities, defects and limitations?
- F. How will you ask for help as a Trusted Servant?
- G. Please describe your personal motives and goals for serving in this position?
- H. Have you familiarized yourself with these Guidelines, the Guide and Service Handbooks related to this position and how do you plan to use them.
- I. Please describe your personal understanding of the HOW principles (Honesty, Open-Mindedness, Willingness) as they apply to leadership in this position.
- J. What specific personal and/or professional skills do you bring to this position?
- K. As a Trusted Servant how will you apply the 12 Concepts for NA Service as they pertain to leading without governing?
- L. How have you shown personal leadership?
- M. What other types of service, other than those already listed in your Service Resume or verbally described, have you done?
- N. Do you have the required time and energy needed for this position?
- O. Do you know of past/present LAASC members you can turn for guidance or previous experience and what plans do you have to make use of their experience, strength and hope?
- **DISQUALIFICATION OF CANDIDATE**
- A. If the NA member expresses less than open support for the use of the Guide and these guidelines, she/he can be disqualified. A motion by any NA Member present can disqualify someone, no second is required. No discussion is allowed. A 2/3 vote of the GSR's disqualifies that person for the current position.
- B. The same motion for disqualification can be made if a member believes the member has shown a pattern of refusing to support the use of the Guide and these guidelines in the past. Again no discussion is allowed. An up or down vote follows immediately.

Intent:

1. These policies were written by a Policy Revision Subcommittee appointed by this Body, in 2007 and 2008, after consultation with the World Services Office and many weeks of discussion.
2. These policies were not approved at that time.
3. These policies will bring our interviewing process in line with our 12 Traditions and 12 Concepts and professional standards used by organizations and companies everywhere.
4. This will bring consistency, dependability and predictability to our interviewing process so candidates know what to expect and for LAASC participants to know what is acceptable.
5. This motion is a request for reconsideration of those policies.

Made by: Frank H – **Seconded by:** Scott S – **SHARING SESSION**

- Motion: To update the following section in the Area Guidelines: **Part 2: QUORUM TO OPEN THE BUSINESS OF THE DAY**

- To update that section to include the following information:
 1. At least 6 GSR's must be present before any business of the day can be opened.
 2. If less than 6 GSR's are present at any time after the opening of business Quorum no longer exists and business must stop.
 3. It is the responsibility of the Chairperson to record in the Minutes that at least 6 GSR's are present to open business.
 4. It is the responsibility of the Chairperson to record in the Minutes, any time less than 6 GSR's are present, that business is stopped for lack of Quorum.
 5. The only activities allowed when Quorum is absent are the following:
 - a. Set the time and place of the next meeting
 - b. Take action of matters already approved by the Body including paying bills already approved, accepting donations from groups, mileage payments as authorized in these Guidelines, and other actions already approved by the Body. No Reports will be made or received.
 6. A Quorum Report will be prepared by the Chairperson and sent to all regular recipients of the Minutes describing exactly who was present and what occurred. This report will be sent out in same timely manner as required for mailing of regular Minutes in these Guidelines.

Intent:

1. This motion prevents a few GSR's at a regular monthly meeting or any Special Meeting from acting on behalf of the entire Area. Given the number of groups in our Area this seems a reasonable requirement.
2. This motion also clarifies what can be done if Quorum is not met.

Made by: Frank H – **Seconded by:** Scott S – **SHARING SESSION**

LAA Web Site Proposal

Purpose: To give access to members and addicts seeking recovery to online resources of the area.

Goals: To bring our outlying groups a feeling of involvement in the day-to-day workings of our area. By giving access to Literature (down-loadable IP's),

Real time events postings (down-loadable fliers)

Ability to add events of their own i.e.; group sponsored events

To help addicts looking to add a group to their city the information to get them started.

Structure:

Web coordinator (new Committee)

1. Monitor and point of contact for site
2. Appoint moderators for forum
3. Article submissions
4. Author authorizations
5. Content screenings

Costs: The cost of this is dependent on the plan chosen.

1. One year in advance is \$120,
2. 2yrs \$216,
3. 3yrs \$287.
4. 501c3 can receive free hosting for life. (Separate costs involved) cost saving in the number of printed fliers, and distribution of the area minutes

Advantages:

1. Email accounts for each committee; with use of email forwarding can bring to each private email account
2. Content Management system allows any one to use system.
3. With little training can operate all areas of the site.
4. Each committee has access to their section.
5. Some features are but not limited too
6. Forum - place to discuss steps, traditions, etc
7. Meeting lists - search-able with mapping capabilities
8. Activities - listings search able events
9. Document access - down-loadable pdf's i.e. lit, fliers, minutes
10. Newsletter - emailed newsletter of the articles from the site
11. User submitted articles subjects are limitless

Service Resumes

Name: Scott "Wolf" S

Position nominated for: Scribe

Clean Time: 10 months, 18 days

Previous Service: Sub-Committee for activities, nooner meeting

Willingness to serve: Only in a capacity I can be effective in helping others.