

Attention: GSR's and Executive members – mileage reimbursement available

Lake Agassiz Area Service Committee of Narcotics Anonymous
Minutes from September 19th, 2009

September LAASC Meeting

- First Presbyterian Church, 650 2nd Ave. N. Fargo, ND
- Noon on September 19th, 2009

October LAASC Meeting

- First Presbyterian Church, 650 2nd Ave. N. Fargo, ND
- Noon on October 17th, 2009

- Addicts present: Tyler K, Nicole K, Frank H, Michael F, Kris T, Kris O, Molly M, Scott S, Jess H, Rick M, Travis H, Ray T, Aaron A, John E, April E, Jason T, Chris M, Alex P, Zac T, Chuck B, Roger S, Mike J
- 22 Addicts present 13 GSR's present

Quorum Report and Motion to Accept Quorum

- **Motion:** To approve quorum. **Intent:** To do business. There was 11 GSR's present at the time of quorum and 11 at voting. -

Maker: Molly M **Second:** Mike J – **UNANIMOUS. MOTION PASSES**

Approval of Minutes Motions

- **Motion:** To approve minutes from August with amendments (see motions from September section) **Intent:** Moving on for business

Maker: Frank H **Second:** Michael F - **MOTION PASSES**

Executive Committee Reports
LAASCNA@live.com

LAASC Election Schedule/Terms of Office

<u>Office Held</u>	<u>Scheduled Month of Election</u>	<u>Actual Month of Election</u>	<u>Addict Currently In this position</u>	<u>Where is Subcommittee at?</u>
Treasurer	January	January '09	Tyler K	None
PI Chair	February	July '08	Vacant	1st Tues of Month, Atomic Coffee in Downtown Fargo, 8:00pm
Secretary	March	September '08	Vacant	None
RCM	April (even years)	April '08	Molly M	None
Alt-RCM	April (odd years)	May '09	Jeff G	None
Literature	May	April '09	Tricia L	Thursday's @ 9:15pm – 3910 25 th Street S, Fargo
Vice Chair	June	July '08	Vacant	None
H&I Chair	July	June '09	Scott S	Every 2 nd and 4 th Sunday at 1pm at Cash Wise Deli @ 1401 33 rd St. SW
Scribe	August	August '09	Scott "Wolf" S	None
Activities Chair	October	January '09	Kris T	Thursday's @ 6:00 pm @ Cash Wise Deli @ 1401 33 rd St SW
Parliamentarian	November	April '09	Jason T	None
LAASC Chair	December	May '09	Nicole K	Noon 3rd Sat of Month, normally at 1 st Pres. Church, Fargo

Chair: present w/ written report

Greetings Fellow Addicts,

A reminder that Vice Chair, Secretary, PI Chair positions are still open. Please come to the area meeting if you are interested. I hope we can be productive at this meeting and focus on our primary purpose of helping the still suffering addict.

-If you have any topics added to the sharing session, e-mail them to LAASCNA@live.com

Nicole K.

Vice-Chair: open

Secretary: open

Public Information Chairperson: present w/verbal report

Activities Chairperson: present w/written report

Greetings Fellow Addicts,

I am happy to announce that we are currently working on the annual Fall Banquet. Our theme is "Continuing To Grow". There will be 2 -3 workshops "Inappropriate Behaviors", "Spiritual Principles" and a third on "Area Website". This year our dinner will be catered by One on One Catering (Garden Pavilion). Tickets are \$20 this includes registration, dinner and dance and \$15 for newcomers (anyone with 90 days or less clean or in a treatment facility or halfway house).

We also have put in an order for t-shirts and sweatshirts with this years logo for Fall Banquet. They are white t-shirts with black ringer neck and sleeves with the black logo and black hooded sweatshirts with the logo in silver on the back. T-shirts are available in medium-xl and cost \$15 and sweatshirts are available in large and xl and cost \$26. If interested talk to Kristine (701) 541-5663 or check them out at Fall Banquet. Supplies are limited and should be in available 10/2/09.

We are currently looking for a new treasurer, if interested in being of service please show up to our activities meeting every Thursday at 6pm at Cashwise Deli 33rd St SW Fargo.

In Grateful and Loving Service

Kristine T.

Literature Committee: present w/written report

Hello Everyone,

The literature committee is still selling literature. Although it has been slowing down we just put in our 5th lit order and it should be here in time for the fall banquet. We meet every Thursday after the 8:00 meeting at 3910 25th St S Fargo. Come check us out. If you would like to purchase literature call 218-443-0152.

Tricia L.

LAASC Literature Committee Available Materials

ITEM	PRICE
Basic Text	\$ 11.00
It Works: How and Why	\$ 7.70
Just For Today	\$ 7.70
NA Step Guide	\$ 7.30
Sponsorship	\$ 7.00
Introductory Guide to NA	\$ 1.70
NA White Booklet	\$ 0.63
Key tags	\$ 0.45
IP's & Booklets	\$0.21 to \$0.81

I will also order bronze medallions @ \$2.75 each upon request.

6% shipping is added to each order.

Lake Agassiz Area Service Committee (LAASC) Literature Subcommittee Guidelines

I. Definition and Purpose of the Subcommittee:

The Lake Agassiz Area Literature Subcommittee (hereafter referred to as the Subcommittee) is a volunteer group of the fellowship of Narcotics Anonymous (NA). The primary purpose of the subcommittee is to maintain an adequate supply of all NA approved literature and have it available at the LAASC business meeting, LAASC activities, and to all meetings in the LAA. The Subcommittee facilitates the evaluation process for any NA literature from the fellowship. In all it's proceedings the Subcommittee shall adhere to The Twelve Traditions, The Twelve Concepts of service of NA, the resources of A Guide to Local Services, and the Handbook for NA Literature Committees.

II. Functions of the Subcommittee:

- A) Maintains an adequate supply of NA literature to meet the needs of the LAA.
- B) Stocks and makes available review and approval-form literature
- C) Serves as a communication link in all matters of literature between the groups, LAASC, and the World Service Committee.
- D) Provides the forum and atmosphere where members may contribute to the development and creation of NA literature.
- E) Hold scheduled Subcommittee meetings.
- F) Communicates and disburses all information to and from volunteers.
- G) Distributes Literature to all groups in the Lake Agassiz Area who wish to participate.
- H) Provides representation and participation in the LAASC.
- I) Elects and/or appoints members to fulfill the needs of the Subcommittee.
- J) Maintains an archive of all Subcommittee minutes and transactions.

III. Structure of Elected Positions:

The elected positions of the Subcommittee shall consist of a Chairperson, Vice-Chairperson, and Secretary/Treasurer. All positions, with the exception of the Chairperson, who is elected by the LAASC, are elected by the Subcommittee.

If an elected committee member becomes unable to discharge the duties of that position, a successor shall be named by the Chairperson and approved by the Subcommittee at the next business meeting. Should the Chairperson be unable to discharge the duties of that position, the Vice-Chairperson will automatically assume the position of the chairperson until the next LAASC meeting where a new Chairperson will be elected or appointed.

IV. Qualifications and Duties of Elected Committee Members:

- A. *Chairperson:* Elected by the LAASC and shall fulfill the LAASC requirements of a Subcommittee Chairperson. These responsibilities include:
 - 1. Attends and provides written reports of all monthly activities and inventories at each LAASC meeting.
 - 2. Announces and holds scheduled Subcommittee meetings.
 - 3. Prepares an agenda for and maintains order at each meeting.
 - 4. Submits budgets and inventories for approval to the LAASC.
 - 5. Elects or appoints other committee members as necessary.
 - 6. Stores literature and is responsible for distribution.
- B. *Vice-Chairperson:* elected by the Subcommittee. Responsibilities to the Subcommittee include:
 - 1. Assumes the duties of Chairperson in the case of Chairperson's absence.
 - 2. If the office of Chairperson should become vacant, the Vice-Chairperson assumes the duties until a Chairperson is elected or appointed by the LAASC.
 - 3. Works closely with the Chairperson to become familiar with all aspects of the Chairperson's responsibilities.
 - 4. Responds to all inquiries of members relating to policy and procedure.
- C. *Secretary/Treasurer:* Responsibilities to the Subcommittee include:

1. Records minutes of all meetings of the Subcommittee and maintains archives of prior meeting minutes and related materials.
2. Copies and distributes minutes from Subcommittee meetings.
3. Keeps current record of all Subcommittee members including phone number.
4. Works with the Chairperson on all financial records, including co-signing checks.

V. Bank Account

- A. The bank account will be used only for the purpose of purchasing literature from the WSO and literature committee supplies.
- B. There will be 3 signers on the account
 1. Literature Committee Chairperson
 2. Literature Committee Secretary/Treasurer
 3. LAASC Treasurer
- C. Receipts will be kept of all deposits and purchases and all bank statements will be kept on file to be presented at each audit.
- D. Literature Committee will follow all other LAASC guidelines pertaining to bank accounts.

VI. Procedure for Inventory Management:

- A. The Subcommittee shall maintain a stockpile of NA approved literature.
- B. The total of funds and inventory shall not exceed \$4000.00. When the value of inventory and funds exceeds this amount, the excess funds will be brought back to LAASC.
- C. An accurate continuous inventory shall be kept at all times.
- D. Duplicate-copy receipt books will be used for each transaction.
- E. Physical inventory shall be taken quarterly or upon the election of the new Subcommittee Chairperson and reported to LAASC.
- F. Parliamentarian and LAASC Treasurer will perform quarterly audit.
- G. All records and inventory shall be passed on at the end of each chairperson's term

VII. Procedures for Accepting and Filing Orders:

- A. An order is placed by:
 1. Phone call to Subcommittee Chairperson.
 2. Meetings outside Fargo/Moorhead should call Subcommittee Chairperson one week in advance and can pick up order at LAASC meeting.
- B. Payment for literature is due upon receipt by cash, check, or money order. Fees will be applicable for returned checks.
- C. Order accuracy must be confirmed upon receipt. Any discrepancies must be addressed immediately.

VIII. Procedures for Review of NA Literature

A. The Subcommittee facilitates the evaluation process for any NA literature from the WSO. The Subcommittee will follow the procedures outlined in the Handbook for NA Literature Committee for these processes.

The Literature Committee also evaluates any local fellowship NA literature such as newsletters and/or writings that they wish to put into future NA literature. The Subcommittee will follow the procedures outlined in the Handbook for NA Literature Committee for these processes.

Treasurer: present w/written report

Greeting LAASC (09-18-2009)

There will be an audit on all area checking accounts (Main acct, Activities acct, and Lit acct) after the October 2009 ASC.

Date	Category	Check# or Deposit	7th Tradition	Executive	H & I	PI	RCM	Total Of Amount
8/15/2009	Balance as of 8/15/2009	Beginning Balance						\$1,247.40
8/15/2009	15 Copies A Guide to Local Service	1328		(\$32.33)				(\$32.33)
8/15/2009	GSR Reimbursement	1327		(\$28.20)				(\$28.20)
8/15/2009	Rent	1326		(\$10.00)				(\$10.00)
8/19/2009		Deposit	\$322.64					\$322.64
8/25/2009	Phone Line	Auto WD				(\$60.51)		(\$60.51)
9/18/2009	Balance as of 9/18/2009	Ending Balance						\$1,439.00
			Balances	\$(655.78)	\$ 772.21	\$ 869.24	\$ 740.00	

Grateful for Service, Tyler K

Hospitals and Institutions: present w/written report

Hospitals and Institutions

H&I is alive and well. We have been getting lots of requests for our services so we are in need of more bodies. Please consider giving back what was so freely given to you, the message of recovery from active addiction through Narcotics Anonymous. We meet the 2nd and 4th Sunday of every month @ 1pm @ Cashwise Deli 1401 33rd St SW Fargo.

Grateful to be of Service, Scott S

Regional Conference Member: present w/verbal report

Alternate Regional Conference Member: not present

Website AdHoc Committee: present w/written report

Web AdHoc committee meetings will be at the Cashwise deli on Sundays at 4pm. First meeting will be to determine how many times to meet.

Roger S 701-532-0280 contact@strawtec.net

Group Reports

There were 13 Groups:

1. We Do Recover – Chuck B – Open positions: Secretary
2. YPG – Jess H – Open positions: No
3. HOW – Chris M – Open positions: No – Comments: more info on the motion of Area Outreach Committee
4. Serenity NOW! – Jason T – Open positions: No
5. Poop in a Group – Kris O – Open positions: No
6. Break in the Day – Michael F – Open positions: No
7. It's A Good Thing – Zac Thompson – Open positions: Yes
8. Primary Purpose – John E – Open Positions: Secretary, Treasurer
9. Tools for Recovery – Aaron A – Open Positions: Secretary
10. Monday Night Candlelight – Travis H – Open Positions: Alt GSR, Vice Chair
11. Friday Fellowship – Ray T – Open Positions: Yes- Come see
12. Just for Today – Mike J – Open Positions: Secretary
13. Together we can Sisters – April E – Open Positions: Secretary

Sharing Session Topics from the September ASC

Housekeeping:

Elected Positions

- Vice Chair, open. No nominations
- P.I. Chair, open. No nominations
- Secretary, open. Michael F nominated; accepted

Agenda from September ASC: – see motions information on discussion

1. Line of Succession (Vice Chair) – *see motion* – Frank H
2. Voting at the regional level (Discussion) – Jason T
3. Monthly meeting location (Guideline Change) – *see motion* – Frank H
4. Table Guideline Motions – *see motion* – Jason T
5. Area Website (Discussion) – Ray T

Sharing Session Topics for the October ASC

Additional topics may be added and/or the order of topics changed

Housekeeping:

Elected Positions

- Vice Chair, open. No nominations
- P.I. Chair, open. No nominations
- Secretary, open. Michael F nominated, vote in October

Agenda for October ASC: – see motions information on discussion

2. Literature Committee Guidelines (Discussion) – Trish
3. Elected trusted servants (Guideline Change) – *see motion* – Frank H – **TABLED**
4. Quorum to open the business of the day (Guideline Change) – *see motion* – Frank H – **TABLED**
5. Cell Phones/Texting at Area Meeting- *see motion* – Daniel J
6. Subcommittees guidelines in Area guidelines – *see motion* – Ray T – **TABLED**
7. Outreach Committee – *see motion* – Wade H
8. Sexual Harassment AdHoc Committee – *see motion* – Jon A
9. Outreach (speaker tapes) – (Discussion) – Aaron A
10. Policy Sub-Committee Creation – *see motion* – Frank H
11. Area Fellowship Development Committee – (Discussion) – Alex P
12. Area Activities start-up funds – *see motion* – Kris T – **TABLED**
13. Eligibility Standards for Elected Servants – *see motion* – Alex P

Motions from September ASC

- **Motion:** To remove, during “Approval of Minutes from the last meeting” from the August 2009 LAASC Minutes the letter written by John E. for the following reasons

1. Our LAASC policies state: “Before the Sharing Session begins, the Chair will turn the leadership over to the Vice Chairperson. Anyone present can add a topic to the list. Raise your hand and name your topic when recognized by the Chair.” No one at any time, during the August Monthly Meeting requested that this document be placed on the list and/or published in Minutes for any reason, and
2. It was not part of a report by an elected Trusted Servant
3. It is not part of a report by a GSR
4. It was not presented by anyone at the meeting publicly or privately
5. It was not read at the meeting to the entire body
6. It was mistakenly placed in the minutes
7. The author of the letter, John E, was not present and did not ask for the letter to be published in the minutes, although he would not have been opposed to that publication if the LAASC chose to do that
8. A different letter from John E with additional notes by Rick M was passed around by Rick M but not for placement in the minutes or even for presentation to the body and this letter by John E may have mistakenly replaced it in the minutes
9. The text of the actual letter by John E that was passed around reads as follows. It also included some additional notes by Rick M

Aug 13, 2009

Members of the LAASC,

Fellow addicts inquired of me if I knew whether NAWs had literature concerning sexual harassment or other behaviors resulting in meetings becoming disrupted. I knew the literature concerning Disruptive and Violent Behavior existed. In the process of contacting NAWs regarding these literature information requests the following occurred – I was given a link for a PDF file on Disruptive and Violent Behavior, and this link was forwarded to the LAASC Chair. I was also referred to Steve R, Fellowship Services Team Leader, NAWs. I contacted Steve R and in the course of the conversation was informed of the following: NAWs does not have any literature on sexual harassment. For any behavior that is disruptive in a meeting, the literature concerning, Disruptive and Violent Behavior provides information on how to proceed with this issue. A member of NA still retains the rights provided by law in a meeting. Members of NA may engage in behavior outside that is considered an outside issue. However, when this behavior causes any member attending a meeting involving those members concerns regarding that behavior, it can interfere with the primary purpose message of NA at the meeting, or it can come in conflict with that NA meeting’s efforts at providing a safe environment for addicts. If group members feel this is the case, it can be discussed during the meeting. The group then has the literature on Disruptive and Violent Behavior to guide it.

I have personal experience using this literature. The literature on Disruptive and Violent Behavior in conjunction with the tools of the NA program of recovery resulted in success, the behavior ceased

Yours in Service, John E

– **Intent:** To remedy an innocent and honest mistake that probably happened because the LAASC is without a vice chair and secretary. The makers of this motion are grateful to Nicole, our chair, and Tyler, our treasurer for diligently getting the minutes out in the absence of a Vice Chair and Secretary **Made by:** Frank H – **Seconded by:** Michael F – **MOTION PASSES**

- **Motion:** In the section of Line of Succession is the following: “After that list is exhausted a motion must be made” The list is exhausted so I move Roger serve in the Vice Chair just for today – **Intent:** To provide Vice Chair for sharing session **Made by:** Frank H – **Seconded by:** John E – **MOTIONS PASSES**

- **Motion:** That the following Section of the Guidelines be updated: **MONTHLY MEETING LOCATION**

- The location and time of each monthly meeting of the Committee must be published two months in advance in the Area Minutes. Any change in the location will be xxx announced two months in advance, as well as in the minutes and every member group must receive a copy of the minutes. If no town places a bid to host the monthly meeting, the default location will be Fargo.

That it be updated by changing the name of the section to read as follows:

MONTHLY MEETING LOCATION AND FORMAT

The following wording will be added to the section:

The attached “**READING AND REVIEW OF FORMAT**” will be the format used for the monthly service meeting. Other committees of the LAASC will adapt this process to meet their needs, but will use a similar approach to extend the serenity of recovery meetings to all our service meetings

Intent: The format we use for our Monthly meeting is not mentioned in the document **LAASC AREA SERVICE GUIDELINES REVISED**. This will remove existing confusion about whether the Format and its use is part of our Area Policies.

Made by: Frank H – **Seconded by:** Scott S – **MOTION PASSES**

- **Motion:** Table all discussion on policy until after vote on motion to create policy committee takes place – **Intent:** Committee could address majority of current motions and free up time for entire committee **Made by:** Jason T – **Seconded by:** Michael F – **Reason for opposition** – Group hasn’t discussed – **MOTIONS PASSES**

- **Motion:** To close – **Intent:** To close and vote **Made by:** Jess H – **Seconded by:** Michael F – **MOTIONS PASSES**

Motions for October ASC

- **Motion:** To remove the following Sections in the Guidelines:

➤ **ELIGIBILITY STANDARDS FOR ALL ELECTED TRUSTED SERVANTS**

- To apply for all elected Trusted Servant Positions, except for Scribe, it is suggested that NA members must have at least one-year clean time. The position of Scribe has no clean time requirement. Each applicant will provide a Service Resume for publication in the monthly Minutes at least one month prior to the interview during the Sharing Session and the time of election. The applicant can put whatever information in that resume the individual feels is appropriate.

➤ **INTERVIEW STANDARDS FOR ALL ELECTED TRUSTED SERVANTS**

- The goal of the following set of standards is to bring fairness, equality, principles before personalities and an atmosphere of recovery to the election process. Questions will be limited to the member's ability to perform the position as described in this guide.

To include the following Sections:

➤ **ELIGIBILITY STANDARDS FOR ALL ELECTED TRUSTED SERVANTS**

- To apply for all elected Trusted Servant Positions, except for Scribe, NA members must have at least one year clean time. The position of Scribe has no clean time requirement.

Each applicant:

1. Will provide a Service Resume for publication in the monthly Minutes at least one month prior to the interview during the Sharing Session and the time of election. The applicant can put whatever information in that resume the individual feels is appropriate.
2. Can choose, as well, to use the list of questions NA members are going to be allowed to ask as the basis for their Service Resume. If they want they can simply list each question in their Service Resume and provide a written answer.
3. Will be given a copy of these Guidelines, a copy of the "Guide to Local Services in Narcotics Anonymous" and any applicable Narcotics Anonymous Service Handbooks. Information put in the Service Resume should be based on the Job description listed in these Guidelines, the Guide, and applicable Service Handbooks.
4. Will be referred to this section and asked to be prepared to follow the guidelines in this section and in the following section on Interview Standards for all Elected Trusted Servants.
5. Will be informed that the only questions they can be asked will be from the list provided below. They can decide to provide written answers to the questions for presentation during the interview process or simply be prepared to answer questions verbally.

➤ **INTERVIEW STANDARDS FOR ALL ELECTED TRUSTED SERVANTS**

- The goal of the following set of standards is to bring fairness, equality, principles before personalities and an atmosphere of recovery to the election process.
 1. The interview of the candidate will begin with the Leader of the Sharing Session asking the candidate to read and/or review the Service Resume published in the Minutes. No questions or comments from the Leader or others present are allowed.
 2. The applicant will then be asked by the Leader to read the Job Description in these Guidelines and give their understanding of the position and their willingness and qualifications to fulfill each required task. No questions or comments from the Leader or others present are allowed.
 3. The applicant will then be asked to describe their present level of familiarity with these Guidelines, The Guide, applicable Service handbooks and how they plan to continue learning about and practicing the 12 Steps, 12 Traditions and 12 Concepts in the service position. No questions or comments from the Leader or others present are allowed.
 4. When the applicant has finished their presentation described above the Leader will simply go around the room and asked each NA Member present if more information from the applicant is needed. If no additional information is needed the Leader will ask each GSR if they are ready to vote.
 5. Those who need more information can only ask questions. The questions asked must come from the following list. No follow up comments or questions are allowed.

➤ **INTERVIEW QUESTIONS FOR ALL ELECTED TRUSTED SERVANTS**

- The following questions are the only questions that will be asked of each candidate. The candidate can voluntarily provide a verbal answer to each question, may provide answers in writing if desired or can simply allow LAASC participants to ask questions from this list as desired. No follow up questions will be allowed. Each question can only be asked one time.
 - A. Describe the qualities that will allow you to be an effective leader in this position?
 - B. What have you done that displays trust?
 - C. Please define humility.
 - D. How is being asked to serve a humbling experience?
 - E. How will you apply the 12 Steps, 12 Traditions and 12 Concepts in this service position to know your assets, liabilities, defects and limitations?
 - F. How will you ask for help as a Trusted Servant?
 - G. Please describe your personal motives and goals for serving in this position?
 - H. Have you familiarized yourself with these Guidelines, the Guide and Service Handbooks related to this position and how do you plan to use them.
 - I. Please describe you personal understanding of the HOW principles (Honesty, Open-Mindedness, Willingness) as they apply to leadership in this position.
 - J. What specific personal and/or professional skills do you bring to this position?
 - K. As a Trusted Servant how will you apply the 12 Concepts for NA Service as they pertain to leading without governing?
 - L. How have you shown personal leadership?
 - M. What other types of service, other than those already listed in your Service Resume or verbally described, have you done?

- N. Do you have the required time and energy needed for this position?
- O. Do you know of past/present LAASC members you can turn for guidance or previous experience and what plans do you have to make use of their experience, strength and hope?

➤ **DISQUALIFICATION OF CANDIDATE**

- A. If the NA member expresses less than open support for the use of the Guide and these guidelines, she/he can be disqualified. A motion by any NA Member present can disqualify someone, no second is required. No discussion is allowed. A 2/3 vote of the GSR's disqualifies that person for the current position.
- B. The same motion for disqualification can be made if a member believes the member has shown a pattern of refusing to support the use of the Guide and these guidelines in the past. Again no discussion is allowed. An up or down vote follows immediately.

Intent:

- 1. These policies were written by a Policy Revision Subcommittee appointed by this Body, in 2007 and 2008, after consultation with the World Services Office and many weeks of discussion.
- 2. These policies were not approved at that time.
- 3. These policies will bring our interviewing process in line with our 12 Traditions and 12 Concepts and professional standards used by organizations and companies everywhere.
- 4. This will bring consistency, dependability and predictability to our interviewing process so candidates know what to expect and for LAASC participants to know what is acceptable.
- 5. This motion is a request for reconsideration of those policies.

Made by: Frank H – **Seconded by:** Scott S – **TABLED UNTIL POLICY COMMITTEE VOTE**

- **Motion:** To update the following section in the Area Guidelines: **Part 2: QUORUM TO OPEN THE BUSINESS OF THE DAY**

➤ To update that section to include the following information:

- 1. At least 6 GSR's must be present before any business of the day can be opened.
- 2. If less than 6 GSR's are present at any time after the opening of business Quorum no longer exists and business must stop.
- 3. It is the responsibility of the Chairperson to record in the Minutes that at least 6 GSR's are present to open business.
- 4. It is the responsibility of the Chairperson to record in the Minutes; any time less than 6 GSR's are present that business is stopped for lack of Quorum.
- 5. The only activities allowed when Quorum is absent are the following:
 - a. Set the time and place of the next meeting
 - b. Take action of matters already approved by the Body including paying bills already approved, accepting donations from groups, mileage payments as authorized in these Guidelines, and other actions already approved by the Body. No Reports will be made or received.
- 6. A Quorum Report will be prepared by the Chairperson and sent to all regular recipients of the Minutes describing exactly who was present and what occurred. This report will be sent out in same timely manner as required for mailing of regular Minutes in these Guidelines.

Intent:

- 1. This motion prevents a few GSR's at a regular monthly meeting or any Special Meeting from acting on behalf of the entire Area. Given the number of groups in our Area this seems a reasonable requirement.
- 2. This motion also clarifies what can be done if Quorum is not met.

Made by: Frank H – **Seconded by:** Scott S – **TABLED UNTIL POLICY COMMITTEE VOTE**

- **Motion:** Cell phones must be turned off and no texting allowed while ASC meeting is taking place. **Intent:** Good manners, gives attention to those speaking, eliminates distractions – **Made by:** Daniel J – **Seconded by:** Mike D – **SHARING SESSION**

- **Motion:** All subcommittees shall bring their guidelines to the Area Service Committee for inclusion as an attachment to the guidelines. –

Intent: To educate new GSR's on the subcommittee guidelines **Made by:** Ray T – **Seconded by:** Molly M – **TABLED UNTIL POLICY COMMITTEE VOTE**

- **Motion:** To start an Area Outreach Committee. – **Intent:** That the ASC have a means to respond to group issues to screen issues to determine what needs to be brought before the ASC body as a whole. - **Made by:** Wade H – **Seconded by:** Michael F – **SHARING SESSION**

- **Motion:** Start an AdHoc committee to look into the procedures needed to explain the sexual predator problems at all meetings and come up with a way to remind all members of the potential problem and finding ways of recognizing the behavior early on. – **Intent:** To come up with a spoken procedure at local meetings to allow threatened members to speak with a leading member to bring these issues up without fear of retribution. - **Made by:** Jon A – **Seconded by:** Tricia L – **SHARING SESSION**

- **Motion:** Create a standing Policy Committee – **Intent:** To help this body with ongoing policy development – **Made by:** Frank H – **Seconded by:** Scott S – **SHARING SESSION**

- **Motion:** To increase Activities Subcommittees startup budget from \$350 to \$650 – **Intent:** To have sufficient funds to secure venues from 2010's upcoming events (SBWM – Mapleton \$355, Unity Day – Fargo Park District \$85, H&I Learning Day \$120) – **Made by:** Kris T – **Seconded by:** Kris O – **TABLED UNTIL POLICY COMMITTEE VOTE**

- **Motion:** That the section of the guidelines be removed "Eligibility Standards for all elected servants".
 ➤ To apply for all elected trusted servant positions, except for Scribe, NA members must have at least one year clean. The position of scribe has no clean time requirement –

Intent: Nowhere in the guide to local service is there any mention of the word "substantial". If we are to follow the remainder of the Eligibility Standards for all elected servants, clean time should not be an issue – **Made by:** Alex P – **Seconded by:** Zac T – **SHARING SESSION**

LAA Web Site Proposal

Purpose: To give access to members and addicts seeking recovery to online resources of the area.

Goals: To bring our outlying groups a feeling of involvement in the day-to-day workings of our area. By giving access to Literature (down-loadable IP's),

Real time events postings (down-loadable fliers)

Ability to add events of their own i.e.; group sponsored events

To help addicts looking to add a group to their city the information to get them started.

Structure:

Web coordinator (new Committee)

1. Monitor and point of contact for site
2. Appoint moderators for forum
3. Article submissions
4. Author authorizations
5. Content screenings

Costs: The cost of this is dependent on the plan chosen.

1. One year in advance is \$120,
2. 2yrs \$216,
3. 3yrs \$287.
4. 501c3 can receive free hosting for life. (Separate costs involved) cost saving in the number of printed fliers, and distribution of the area minutes

Advantages:

1. Email accounts for each committee; with use of email forwarding can bring to each private email account
2. Content Management system allows any one to use system.
3. With little training can operate all areas of the site.
4. Each committee has access to their section.
5. Some features are but not limited too
6. Forum - place to discuss steps, traditions, etc
7. Meeting lists - search-able with mapping capabilities
8. Activities - listings search able events
9. Document access - down-loadable pdf's i.e. lit, fliers, minutes
10. Newsletter - emailed newsletter of the articles from the site
11. User submitted articles subjects are limitless

Service Resumes

Name: Michael F

Position nominated for: Secretary

Clean Time: 18 months on Oct 5, 2009

Previous Service: GSR (Break in the Day)

Willingness to serve: I am always willing to serve for the program that helped save my life.