

## **MASC MEETING MINUTES**

Date: April 19, 2008

- 1) Motions and financial requests submitted.
- 2) MASC opened at 10:22 am in the usual manner.
- 3) Sign-in and introductions:

<b>NAME</b>	<b>POSITION</b>	<b>NOTES</b>
Mal S.	Secretary	
Tim S.	GSR Equinox	
Shauna T.	GSR Genesis	
Perry H.	H&I chair	
Ryan P.	GSR Foundations for Freedom	
Daryl F.	Chair	
Dustin M.	GSR Mosaic Image	
Wendy F.	GSR New Beginnings	
Saby M.	Acting GSR Serenity on Saturday	
Dena N.	Area planning tool facilitator	
Gina K.	Treasurer	
Marshall D.	Vice chair	
Natalie A.	GSR Broadway	
Mark S.	Literature chair	
Loretta S.	MACCNA XVIII chair	
Eva B.	GSR Howling Wolves	
Brad Y.	GSR EK Beginners	

- 4) Quorum reached with 15 voting participants (9 GSR's).
- 5) Treasurer's report: Bank balance as at February 29/08 is \$4,192.03. The bill for \$53.88 for the February conference call was applied to the 2008/09 fiscal year in error. It should have been applied to last year's budget. The correction will be made. The literature inventory and financial audit was completed. All of the literature inventory was counted, sealed in boxes and signed by the 3 participants. The financial audit was done a few days later. Everything was found to be in order.
- 6) Secretary's report: March 2008 minutes and order of the day, as well as the April 2008 calendar were prepared and submitted to the appropriate people. An Intake/Addictions counselor requested an updated meeting list and one was emailed out to him. An email was sent to the church in Kenora, where the Kenora group met. MASC requested any information on the group if possible. The church's administrative assistant replied through email stating that the group still meets there one day per week. The information will be entered into the minutes under GSR reports. Another individual sent an email requesting information as to a meeting in their area. This email was transferred to the person carrying the phone, and he followed up on it. It was also suggested to the

secretary that he should send the Region's website to any party asking for updated meeting lists. The website always has an updated MASC meeting list.

- 7) Chair's report: The chair gave an informal report on Area activities at the Upper Midwest Region Service committee meeting in Minot, ND, since MASC doesn't have a Regional Committee Member. Based on the feedback from the participants in the conference call in February, the chair produced six points which he feels will help make the call work better this month. He is open to changing or adjusting these points based on what works and may not work as well. These include:
- a) When asking for questions after a report or for discussion after a motion, the chair will poll each of the callers for their questions or discussion.
  - b) Everyone in the room and on the call should say their name and position each time that they speak.
  - c) Callers should call back immediately if they are disconnected or have a bad connection
  - d) During the call, any side conversations should be kept to the merest whispers and paper shuffling to a minimum. It can drown out the person speaking and the participants on the conference call may not be able to hear the speaker.
  - e) Callers shouldn't hesitate to say that they didn't hear something. Ask the speaker to repeat what they said.
  - f) When discussions make it around the table more than once, the chair will mention that he is moving to the next person, and then pause. Callers can ask to be put into the rotation at that point
- 8) Vice chair's report: The vice-chair set up a couple of PI speakers at Families Anonymous meetings. He emailed the remote MASC groups inviting them to the ASC today. He and another member met with a lawyer during a free consultation to discuss MASC's interest in incorporating. One person at the ASC objected to MASC speaking at a Families Anonymous meeting.
- 9) Elections: Perry H. was present to answer the questions prior to his name being sent back to the groups as a candidate for the H&I chair. The chair then appointed him H&I chair for another month.

10) GSR Reports:

<b>GROUP</b>	<b>BIRTHDAYS/EVENTS</b>	<b>INFO/CONCERNS/ CHANGES</b>
Broadway		Monday, May 19, the group is closed.
Clean & Free		No rep, no report
EK Beginners		April 29, the group is closed. Average attendance for newcomers is 2 per meeting.
Equinox	Mark R – May 6 – 20 yrs Tim S – May 20 – 5 yrs Steve R – May 27 – 18 months	
Foundation for		Possible location change still in the works.

Freedom		
Genesis	Fran M – May 5 – 8 yrs Matt – May 8 – 17 yrs Milo V – May 19 – 6 yrs Mal S – May 29 - speaker	Up to 4 newcomers at each meeting. The group is donating 3 full convention packages for members who can't afford the cost at MACNA XVIII.
Howling Wolves		No rep, no report
Jericho	.Group campout – Aug 1 to 4 @ Spruce Woods Provincial Park, Kiche Manitou camp grounds.	Donation - \$5. There have been some format changes to the meeting. There is regular attendance of newcomers who are still coming back. There are also a lot of out of towners who attend regularly.
Kenora		Cathy P. is the contact person. The group meets Mondays 6:30 to 7:30. At the moment any communication can be made through the Knox United Church in Kenora.
Mosaic Image		Nothing new to report.
New Beginnings	Dean D – May 4 – 16 yrs	Donation - \$25.
NA on the Rocks		No rep, no report
No nonsense		No rep, no report
Phoenix		No rep, no report.
Rising for Recovery		No rep, no report
Serenity on Saturday		Donation - \$15.51. The group has begun to plan their workshop for MACNA XVIII. The working title is "Our Freedom, Our Responsibility". They will cover the topics of NA language and how to address violence and other aggressive behavior.
The Pas		No rep, no report
Westman		No rep, no report

11) RCM report: No RCM. There is a Regional meeting on Sunday, July 13, 1 – 4 pm in Grand Forks. The location is TBA. Saturday, July 12, there will be a Regional inventory in Grand Forks.

12) Sub-committee reports: All reports were received.

<b>COMMITTEE</b>	<b>MTG DATE</b>	<b>REPORT HIGHLIGHTS</b>
A&E	Vacant	An inventory report was given of A&E supplies. These include coffee cups, bottles of water, soft drinks, paper plates, etc. This inventory is after the use of some drinks at the Area inventory on April 14. There was a 7 <sup>th</sup> tradition of \$3 received at the inventory and given to the treasurer for deposit. The value of the inventory is \$43.99 and it was agreed that the supplies be given to the MACCNA XVIII for use at the convention.
H+I	May 12 – 6 pm @ 430 Langside	The last H&I meeting was cancelled because the chair did not have the paper work done on time to ensure the room at MERC. He apologizes for the error. Pritchard House has over 20 clients attending the meetings. AFM is steady. Main Street Project and Health Sciences Centre are both doing well, but they are still looking for a couple of women to step up where two panels are short. Anchorage is also doing very well. River House is very pleased with NA in their facility. H&I is seeking a vice chair. Please step up and volunteer for Stony Mountain or Rockwood Institution to help those behind the walls.
Literature		Bank balance - \$1399.46. Inventory - \$1976.35. Total is \$3375.81. The chair would like to thank all those who helped and had patience during his three years in literature. A document with the title "Lesson Learned" has been created and put into the lit binder. An inventory of Administrative Supplies has also been included in the binder. Both a financial audit and an inventory audit were done and included in the binder. The inventory was sealed for the next chair. A donation of \$175.81 would have accompanied this report had the checkbook not already been prematurely sealed in with the inventoried product.
News line		The chair has contacted the WSO asking them to forward any available information and or a copy of Policies and Guidelines for News line subcommittees. He has also received samples of news letters from three different areas. These will be used as references. So far, one member has expressed an interest in assisting the production of a news letter. No News line meetings have been held as the chair is currently the only member of the committee.
Outreach	Vacant	
PI	Vacant	
Phone line	Vacant	The following statistics represent the activity on the phone from March 11 – April 15. Callers: Addicts – 49, Family – 14, Professional – 3,

		Other – 3. They were seeking: Meeting info – 52, Talk at length – 3, Other – 8. The following referrals were given: H&I – 1, Other – 10.
MACCNA XVIII	<p>April 25 – 7:30 pm @ 187 Kilbride</p> <p>Registration meeting –</p> <p>April 28 – 7:30 pm @ 187 Kilbride</p> <p>Merchandising meeting - May 20 – 6:30 pm @ 600 Minto</p>	<p>Many positions remain open, resulting in committee members doing their own work, as well as taking on additional responsibilities that normally would be delegated to other sub-committees. The MACCNA budgets have not been finalized as we are waiting for the budget from the Programming Committee. Having said that, this is not hampering the efforts to move forward on various fronts. The samples of the 4 styles of t-shirts are out as well as a sample of the hockey jersey (with Mark S.). The first order of merchandise, that must be prepaid, will go in on May 15. The last day to special order merchandise is June 6. A small inventory of merchandise will be available at the convention. T-shirts are \$15 until May 15 at which time they go up to \$20. The hockey jersey is \$25 and is only available until May 15. The Saturday and Sunday morning speakers are Dena N. and Robert R. The Saturday evening speaker will be Merv B. from Saskatoon. The Friday evening speaker will be Shannon from Regina. The program flyer is out, although it does not state that there will be a marathon meetings and a silent auction. There will also be 4 workshops. George M. has agreed to cater the Saturday evening banquet. The Programming chair has agreed to co-ordinate the Sunday morning breakfast and Perry M. will be barbecuing smokies for the Saturday lunch. Convention packages are now on sale, as well as merchandise orders. Prices for partial packages are: \$20 Saturday dinner and dance, \$15 Saturday dinner only, \$10 Saturday dinner only for teens, children under 12 are free, \$10 Saturday dance, and \$10 Sunday brunch.</p>
Steering Committee		<p>The committee agreed as to what will be necessary to proceed with regards to incorporation. A review of the MASC Policies and Guidelines was made to determine what changes are needed to handle the conference calls with remote groups. The appropriate motions will be dealt with in new business. Also, the paperwork needs to be submitted to Magnus Elliasson Community Centre to use the facility for the following year.</p>

13) Ad-hoc report: No committee, no report

14) Old Business:

- The inventory was started, with Dena N. as the facilitator. It was focused on carrying out our purpose which is to help carry the message of recovery to the addict who still suffers, to be supportive of its member groups and to foster the growth and unity of the fellowship as a whole. There are 7 steps when using the Area Planning Tool. 10 people attended the meeting. The first 6 steps were done with only the 7<sup>th</sup> step left to do. Therefore, there is no final report yet. A motion has been submitted in new business to set the date of the meeting to finish the inventory.

- MACCNA XVII audit was completed. Everything went well. No recommendations were necessary.

#### 15) New Business:

**Motion 1:** Amend 4.1.b): Change from “Has reported to the MASC at least once;” to “Has reported to the MASC at least once in person or via conference call;”

**Intent:** To clarify that conference call qualifies as attendance at ASC meeting.

Maker: Admin Steering Committee 2<sup>nd</sup>: Mal S.

Sent to groups

**Motion 2:** Amend 5.2.d): Change from “Holding regular business meetings.” to “Holding regular business meetings which include telephone conference calls that are available to any groups outside the city of Winnipeg.”

**Intent:** To make regular ASC meetings accessible to member groups outside of Winnipeg.

Maker: Admin Steering Committee 2<sup>nd</sup>: Mal S.

Sent to groups

**Motion 3:** Amend 8.1.a): Change from “The principle on which all service meetings must be scheduled is to maximize the ability of individual members to attend these meetings, including out of town members to attend these meetings, including out of town members and/or regional representatives.” to “The principle on which all service meetings must be scheduled is to maximize the ability of individual members to attend these meetings, including out of town members and/or regional representatives.”

**Intent:** Grammatical clumsiness cleaned up.

Maker: Admin Steering Committee 2<sup>nd</sup>: Mal S.

Sent to groups

**Motion 4:** Add 8.2.f): “Emergency meetings may be conducted by conference call.”

**Intent:** To make emergency ASC meetings accessible to member groups outside of Winnipeg

Maker: Admin Steering Committee 2<sup>nd</sup>: Mal S.

Sent to groups

**Motion 5:** Amend 8.3.f): Change from “Emergency meetings may be conducted by conference.” to “Emergency meetings may be conducted by conference call.”

**Intent:** Consistency.

Maker: Admin Steering Committee 2<sup>nd</sup>: Mal S.

Sent to groups

**Motion 6:** Add 11.2.i): “Registers all members in attendance.”

**Intent:** To create a single point of accountability for registration of members in attendance

Maker: Admin Steering Committee 2<sup>nd</sup>: Mal S.

Sent to groups

**Motion 7:** Re-alphabetize 11.2 correctly;”

**Intent:** Recognition that b does in fact precede h in the alphabet.

Maker: Admin Steering Committee 2<sup>nd</sup>: Mal S.

Sent to groups

**Motion 8:** Add 14.1.e): “Groups outside of Winnipeg may send their secret ballots by mail. Place ballot inside an envelope with the MASC position on the inside envelope and mail to:

MASC Vote  
PO Box 25173  
1650 Main Street  
Winnipeg, Manitoba  
R2V 4C8

More than one envelope can be enclosed if there is more than one position to be filled.

**Intent:** To ensure that secret ballots can remain secret and all groups in attendance at the Area Service Committee meeting may have their voice heard (vote counted).

Maker: Admin Steering Committee 2<sup>nd</sup>: Mal S.

Sent to groups

**Motion 9:** Add 14.1.f): When MASC Vote mail is picked up it is taken to the next ASC. When the election happens, if the group is on the conference call, the secretary will open the inner envelope and hand that ballot to the teller.”

**Intent:** To ensure that secret ballots can remain secret and all groups in attendance at the Area Service Committee meeting may have their voice heard (vote counted)

Maker: Admin Steering Committee 2<sup>nd</sup>: Mal S.

Sent to groups

**Motion 10:** Add to 14.3.a): In the case of a conference call, a voice vote will be counted.

**Intent:** Show of hands is difficult to monitor using telephone lines for conference calls.

Maker: Admin Steering Committee 2<sup>nd</sup>: Mal S.

Sent to groups

At 12:52 pm, prior to Motion 11, Mal S. made a motion to extend the meeting until it is done. Tim S. 2<sup>nd</sup>. Motion passed.

The chair then made a decision to deal with Motion 13 & 14 before 11 & 12, since one of the voting members had to leave at 1 pm, and 13 & 14 were not going back to groups.

**Motion 13:** To make application for the summer and coming year at the Magnus Elliasson Community Centre for use for Area Service Committee meetings.

**Intent:** To ensure that the Manitoba Area Service Committee of Narcotics Anonymous continues to have a place to carry on its monthly meetings.

Maker: Admin Steering Committee 2<sup>nd</sup>: Mal S.

Result: For – 13 Against – 0 Abstain – 0

Motion carried.

**Motion 14:** To have a meeting in conjunction with the next Steering Committee meeting to complete the 7<sup>th</sup> step of the Area Planning Tool, “The Action Plan”.

**Intent:** To complete the Area Planning Tool and have as many MASC members in attendance as possible.

Maker: Dena N. 2<sup>nd</sup>: Gina K.

Result: For – 12 Against – 0 Abstain – 1

Motion carried.

**Motion 11:** Amend 15.3.c): Change from “If there are three or more candidates for a single position, a simple majority from votes tabulated is necessary for election, if needed, the person with the least amount of votes is removed from the ballot and voting procedure is continued until a simple majority is obtained by one candidate on the ballot. This clause may not however be used if the results would be to eliminate all but one of the nominees.” to “If there are three or more candidates for a single position, a simple majority from votes tabulated is necessary for election, if needed, the person with the least amount of votes is removed from the ballot and voting procedure is continued next month until a simple majority is obtained by one candidate on the ballot. This clause may not however be used if the results would be to eliminate all but one of the nominees.”

**Intent:** To ensure that all groups conscience has the opportunity to be heard in voting for trusted servants.

Maker: Admin Steering Committee 2<sup>nd</sup>: Mal S.

Sent to groups

**Motion 12:** Add 17.6.d): “Groups located outside of the city of Winnipeg may send their GSR reports and/or motions to the MASC email address or the PO Box.”

**Intent:** Inclusion

Maker: Admin Steering Committee 2<sup>nd</sup>: Mal S.

Sent to groups

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16) Disbursements:	Ch # 444 – MALCNA (News line) -	2.25
	Ch # 445 – MERC (Admin rent) -	29.84
	Ch # 446 - MERC ( H&I rent)	44.76
17) Announcements:	see the calendar.	
18) Treasurer’s final report:	Balance from report -	\$4192.03
	Less: Disbursements (above)	76.85
	Add: March donations -	48.51
	Final Balance –	\$4163.69

- 19) Next MASC meeting May 17, 2008 at 10 am at 430 Langside.
- 20) Share stuff.
- 21) Adjourned at 1:32 pm. Closed with the circle of unity and 3<sup>rd</sup> step prayer.

## **GSR'S REMEMBER TO ANNOUNCE:**

**THE MASC IS IN NEED OF A PI CHAIR, PHONE LINE CHAIR,  
LITERATURE CHAIR, OUTREACH CHAIR, A&E CHAIR AND AN RCM.**

**MACCNA XVIII IS IN NEED OF SUB-COMMITTEE AND OTHER  
VOLUNTEERS. PLEASE GET INVOLVED!!!!!!**

**ALSO, DO NOT FORGET TO UPDATE YOUR POLICIES AND  
GUIDELINES!**